

Letter Request

Select Reason for Request:	
 □ Letter for Social Security Number → Must have offer of employment or must have received Entire this type of letter. → ATTACH COPY OF LETTER or COPY OF EAD CARD. 	EAD card for OPT employment for
 ☐ Invitation Letter → Optional letter for family or friends of students. Used at family want to visit student. Invitation letters are not re 	• •
 → Relationship to you (mother, father, etc.) → ATTACH COPY OF PASSPORT FOR EACH PERSON VISITING YOU 	
 □ Letter with U.S. Address for DMV (for a Driver's License) → Used when applying for CDL (California Driver's License) at the DMV (Department of Motor Vehicles) and need to show your local address. 	
 Other → Please briefly explain purpose of the letter: 	
→ If applicable, attach a copy of supporting documents.	
Your Name	First Name
CSUN ID# Today's Date _	
Allow at least one week for processing this request. Vhen your letter is ready to be PICKED UP, you will be contacted. Provide your contact information.	
email	phone