

IEP TRANSFER in SEVIS to CSUN

For Intensive English Program (IEP) Students Only

After the last day of a session, you have a 60-day grace period to leave the United States or to transfer to another school. Submitting this form confirms that you want and expect to be transferred to California State University, Northridge (CSUN) once admitted to CSUN for a degree program. IEP students cannot transfer to CSUN early, transfers occur at the end of your last IEP session.

SEVIS transfers can be processed in advance. A transfer can be requested weeks or months before the end of the session as long the student is admitted to CSUN. However, the actual RELEASE DATE is scheduled for the last day of the session, or up to 60 days after that day. CSUN cannot issue the new I-20 until the release date, but they can see in SEVIS the names of students, and their release dates, who are transferring into CSUN.

Students who travel out of the U.S. while between IEP and CSUN must use CSUN's I-20 to enter the US. You can work with International Admissions, in Bayramian Hall 160 to either obtain your I-20 before leaving the US or receive it while out of the country, so that you can use it to re-enter the United States.

I have read and understand the above. _____
Signature Date

Fill out and submit this form to the Office of Admissions, Registration and Client Services (ARC) at least one week prior to the end of your 60-day grace period.

Warning: Requests received during the last week of a student's grace period will still be accepted but there is no guarantee that the request can be processed before the 60-day grace period ends.

Name _____ Expected Transfer (Release) Date _____
 CSUN ID _____ CSUN Email _____@my.csun.edu

ARC (Admissions, Registration and Client Services)

EU 200 (Extended University 200) p. (818) 677-2504
collex@csun.edu danielle.g.keesee@csun.edu lesa.green@csun.edu or ayda.vardumyan@csun.edu

Office is open 8:00 am – 5:00 pm Monday through Friday

For office use only:

→ Transferred out in SEVIS, to CSUN, on _____ Date _____ DSO's initials _____

→ RELEASE DATE is same day as above <or> the future release date is _____

Informed student of transfer via *email in person phone 3rd party* on _____ Date _____ Initials _____
