

CSUN MSW PROGRAM ETHICS AND PROGRAM PARTICIPATION AGREEMENT

By submitting a program application, all applicants to the CSUN MSW Program are confirming their understanding of and agreement to the following terms and conditions, which were made available to them prior to commencing an application at the following url:

https://tsengcollege.csun.edu/sites/default/files/programs/MSW_Agreement.pdf

1. Participation and successful completion of a graduate, professional social work program requires a significant commitment of time, energy, financial resources, and physical and emotional health. The **two-year, full-time on campus** MSW program includes fifteen units of coursework per semester and a minimum of sixteen hours per week (first year, Fall and Spring terms) and twenty hours per week (second year, Fall and Spring terms) of practicum education to be performed during regular business hours (8am-6pm, Monday-Friday) for Fall and Spring terms. Academic classes meet on-campus, in-person from 7:45am - 4:45pm Tuesdays and Fridays (first year) and 7:45am - 4:45pm Tuesdays and Thursdays (second year). The **two-year, full-time online** MSW program includes fifteen units of coursework per semester and a minimum of sixteen hours per week of practicum education for both the first and second-year placements (Fall and Spring terms) to be performed during regular business hours (8am-6pm, Monday-Friday). Academic classes meet asynchronously (except for practicum education courses) Monday-Thursday 5pm - 10pm PT. Live attendance in practicum education courses in the online program is mandatory. The **three-year, part-time** MSW program (both on-campus and online) includes six to nine units of coursework per semester (including Summer terms) and sixteen hours per week of practicum education for both first and second-year placements (Fall and Spring terms for the first year; Fall and Spring for the second year) to be performed during regular business hours (8am-6pm, Monday-Friday). On-campus academic classes meet in-person from 6pm - 9:45pm Tuesdays and Thursdays. Online academic classes meet asynchronously (except for practicum education courses) Monday-Thursday 5pm - 10pm PT. Live attendance in practicum education courses in the online program is mandatory. Program schedules are subject to change based on University and Department resources.
2. The applicant acknowledges that the on-campus programs are considered state-support programs whereas the online programs are considered self-support programs. This may result in differences found in cohort tuition cost, eligibility for various types of financial aid and grants, and/or eligibility for other types of resources and services (i.e., limited stipend opportunities that have specific eligibility criteria). If offered admission, it is the applicant's responsibility to clarify which type of aid, resources, and services they may be eligible for based upon their cohort choice prior to joining the program.
3. Based on faculty and administration educational and/or professional judgment, the MSW Program reserves the right to reject an applicant, or to dismiss an admitted student, whose academic record or performance in practicum does not meet minimum expectations, or whose performance is not consistent with the accepted standards for professional behavior. If admitted, applicants will be required to complete the MSW practicum application process which includes a practicum interview. Online applicants will be required to participate in an interview via zoom. The applicant agrees to accept the practicum placements assigned by the practicum faculty. Students are required to complete two separate practicum placements at two different locations, with each placement occurring over the course of an academic year. Students are not permitted to change practicum placements during the course of either academic year without permission of the director of practicum education. Students must be able to commit to their assigned practicum placement

location for the duration of each academic year. The applicant agrees to make themselves available during and between semesters for interviews and other necessary practicum placement processes.

4. If admitted, the applicant understands that it may be necessary to complete practicum prerequisites in order to confirm a practicum placement site. Placement agencies may require security background investigations, fingerprint checks, random drug screens, physical examinations, TB tests, immunization verification, a valid CA driver's license (or for online students, a driver's license valid in the student's state of residence), etc. The applicant should understand that they are responsible for the costs associated with practicum prerequisites. Failure to meet prerequisite requirements and/or secure a practicum placement may result in dismissal from the MSW Program.
5. The MSW program offers a generalist approach to working with urban families and focuses on educating and training students to be competent professional social workers with a diverse set of skills and experiences. As such, students may have placements in micro, mezzo and/or macro settings.
6. The MSW Program requires applicants and subsequently admitted students to maintain and abide by the Professional NASW Code of Ethics ([click here](#)) and maintain a record void of misdemeanors, convictions, felonies, or disciplinary actions by any regulatory or licensing board in any state, from the time the application is submitted through the completion of the MSW Program. Once admitted, the student agrees to notify the MSW Program of any prior and/or pending convictions, misdemeanors, felonies, or disciplinary action (including alcohol/drug related driving infractions) taken by any regulatory or licensing board in California or any other state.
7. If admitted, the applicant acknowledges that they have reliable and readily available transportation and appropriate auto insurance so they may be able to meet the MSW practicum obligations. Applicant understands that practicum placements may be located a considerable distance from applicant's designated point of preference, which may require unreimbursed travel up to 90 minutes each way. In rare instances, travel exceeding one hour each way may be required. For instance, if the student resides in a remote area where there is no qualified placement within an hour's distance, or in situations where criminal background issues make locating an appropriate placement more challenging.
8. CSUN's Master of Social Work (MSW) degree prepares students for careers as direct service providers, administrators, community advocates, counselors, policy makers, researchers, supervisors and service workers in a wide variety of settings, including community and government organizations, healthcare centers, schools, and more. This program is fully accredited by the Council on Social Work Education (CSWE). All CSUN academic programs are also accredited by the Western Association of Schools and Colleges (WASC).

NOTE: If you reside outside of California, your state may have its own specific licensing requirements for social work practitioners. Please check with your state's licensing board for more information.

By submitting an application, the applicant certifies that they have carefully read, reviewed, and agree to all information and statements contained in this contract. The applicant acknowledges that all materials submitted as part of their application are accurate and that the content and writing of the personal statement is original and of the applicant's own creation. The applicant also acknowledges that any of the items and materials submitted as part of their application cannot be returned to them for any reason.