WHAT IS TOEIC?

The Test of English for International Communication

“The Test of English for International Communication (TOEIC) measures the everyday English skills of people working in an international environment. With over three million test-takers per year, the TOEIC Test is the world’s leading test of English language proficiency in a workplace setting.” (www.ets.org)

Overview: https://www.ets.org/toeic/organizations

TEST LOCATION AND TIME

If you are taking TOEIC exam at California State University, Northridge, the exam starts at 10 am.

For information on the location, please call (818) 677-5938 and check the voice mail.

REGISTRATION DEADLINE

“The registration deadline for the TOEIC Open Test is always the Thursday one week before the test at 5 P.M., Eastern Standard Time (2 P.M. in California). For example, if you would like to take TOEIC on March 9th, you should register by 2 p.m. in California on February 28th. Refunds are not granted unless the test is cancelled due to low enrollment. You will be contacted if the test is cancelled.” (ETS TOEIC: Registration Deadline, www.ets.org)

HOW TO REGISTER FOR TOEIC

There are 2 ways to register for TOEIC:

REGISTER ONLINE

In order to register online, you must have a Visa or MasterCard to register in your name.

1. Go to www.ets.org/toeic
2. Scroll down to Test Takers and click on Register for Listening and Reading.
3. Under How to Register click register online.
4. Click Begin Registration on the next page.
5. Click Search by Test Center then select California then Northridge- A048
6. Choose a date which shows seat availability. Then click Reserve a Seat.
7. Fill in the Background Information application form and click on Continue
8. Check that the information is correct then click I Agree and Proceed to Payment
9. Fill in Payment information and click Submit Payment. The address you enter as the billing address must be the address where the credit card bill is sent.
10. Congratulations! You are done!

*Remember: NO REFUNDS once you submit the form.

REGISTER ON SITE

You may be able to register on site (meaning, you just need to show up and you can register there!) but it is not guaranteed.

1. Make sure to be there at least 15 minutes before test starts so you have enough time to register.
2. Make sure to bring $55.00 in Money Order/Cashier’s Check (NO cash or personal check) payable to TOEIC Services America with you. Your application will not be processed until you submit the payment.

All students who wish to have their scores sent overseas must pay an additional $5 fee.

We Are Here To Help!

If you have a problem or need a help registering for TOEIC, do not hesitate to contact Bessie Karas-Lazaris, Academic Director or Student Assistants in the IEP Academic Office at (818) 677-5938 or simply just stop by the office Mon - Friday after Core 3.