Program: Master of Arts in Diverse Community Development Leadership (DCDL)
Document: Document Guidelines [v2.0]

How to Compose and Format Your Application Documents

During the application process, you will be asked to submit a statement of purpose and writing sample. To help you prepare your documents, please use the following instructions.

1. Instructions for Uploading Your Statement of Purpose (SOP):

SOP Content: Your Statement of Purpose should explain your interest in the program and describe how you how you feel a Master of Arts in Diverse Community Development Leadership will help contribute to your desired academic/professional growth and success.

SOP Formatting: Please use the following guidelines to properly format your Statement of Purpose:

- No more than one-page in length, single-spaced paragraph spacing, 12-point type, Times New Roman font
- Include your full name and the page number at the top of each page (e.g. Matty Matador 1).
- File naming convention: first name_last name_SOP (ex. John_Smith_SOP).
- PDF or Word file formats only

2. Instructions for Uploading Your Writing Sample:

Writing Sample Content: This sample of your writing should be an essay explaining your stance on one of the following topics:

- Your vision as a leader in building and strengthening communities of diversity
- Your experience as a leader and/or member in communities of diversity
- Your ideas about the most pressing issues affecting communities of diversity and their solutions

Writing Sample Formatting: Please use the following guidelines to properly format your Writing Sample:

- No more than 500-800 words, double-spaced, 12-point type, Times New Roman font
- File naming convention: first name_last name_SOP (ex. John_Smith_Sample).
- PDF or Word file formats only

What If I Have Content Questions or Technical Issues?

For help with content: Please contact The Tseng College Office of Graduate and Professional Education (GPE) at (866) 873-6439 / programs@csun.edu (Mon-Fri, 8AM-5PM).

 If you need technical assistance, please review our "Helpful Tips" page if you encounter any problems while completing the online application. If you are still having technical problems, you may email collexl@csun.edu and a staff member will assist you (Mon-Fri, 8AM-5PM).