



Program: Master of Science in Applied Behavior Analysis

Document: Document Upload Instructions [v1.0]

How to Compose and Format Your Application Documents

During the application process, you will be asked to submit a statement of purpose and resume. To help you prepare your documents, please use the following instructions.

1. Instructions for Uploading Your Statement of Purpose (SOP):

SOP Content: Please describe your reasons for pursuing this program of study. Please include any information concerning your preparation that you feel is pertinent to the objective specified.

The statement of purpose is your opportunity to communicate, effectively, to the admission committee that you are familiar with the program, the field of study, and have relevant academic and clinical experience.

Additionally, the written quality of your statement is important. Therefore, we highly recommend you check your statement for quality of content, grammar, spelling, and word-count *before* attaching it to your application

SOP Formatting: Please use the following guidelines to properly format your Statement of Purpose:

- No more than 1,000 words, double-spaced, 12-point type, Times New Roman font
- PDF or Word file formats only

2. Instructions for Uploading Your Resume:

Resume Content: The contents of your resume should be an accurate snapshot of your education and relevant work history, as it relates to your application to this program

Resume Formatting: Please use the following guidelines to properly format your resume:

- File naming convention: last name_first name_resume (ex. Smith_John_Resume).
- PDF or Word file formats only.

What If I Have Content Questions or Technical Issues?

For help with content: Please contact The Tseng College Office of Graduate and Professional Education (GPE) at (866) 873-6439 / programs@csun.edu (Mon-Fri, 8AM-5PM).

If you need technical assistance, please review our "[Helpful Tips](#)" page if you encounter any problems while completing the online application. If you are still having problems, you may email collexl@csun.edu and a staff member will assist you (Mon-Fri, 8AM-5PM).