Designating Header Rows in a Table

[Microsoft PowerPoint 2016](#)
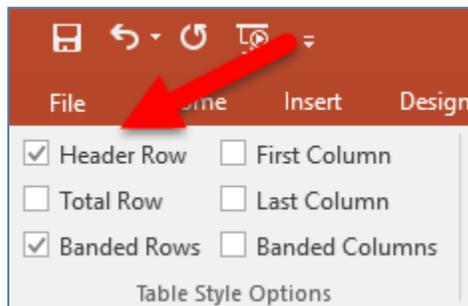
[Microsoft PowerPoint 2010](#)

A header row at the beginning of a table allows a screen reading program to present the information within the table in a logical order when read aloud.

Microsoft PowerPoint 2016 and 2013

1. Click anywhere in the table you are working on.
2. In the go to the **Design** tab, located under **Table Tools**.

3. Check the "**Header Row**" check box.

Microsoft PowerPoint 2010

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